

REVISED: August 22, 2003

TO: ALL INTERESTED PERSONS

The State Council on Developmental Disabilities cordially invites all interested persons to apply for the vacant Regional Office/Area Board XI Executive Director position in Santa Ana. The position is Exempt from Civil Service. Consequently, you need not be a State employee to apply. Enclosed is the Employment Opportunity announcement for the position and a State Application.

If interested, please submit a (1) Cover Letter, (2) Resume; and (3) State application to:

State Council on Developmental Disabilities 2000 "O" Street, Suite 100 Sacramento, California 95814 Attn: Charlene Sanders

The above required documents must be postmarked by <u>September 15, 2003 (Revised date)</u>. All applications will be screened and only the most qualified candidates will be selected for an interview. For information on the State Council and the employment opportunity announcement, visit the Council's website at <u>www.scdd.ca.gov</u>. If you have any questions, please contact me at (916) 322-8481.

Sincerely,

ALAN KERZIN

Deputy Director of Area Board Operations

Enclosures